

Request for Access to Inspect and/or Copy Protected Health Information

Can you explain what this right means?

You have the right to request a copy of protected health information that Assurant Health has about you in a designated record set. A record set may include information related to enrollment, billing, claims or medical management.

Assurant Health is not always required by law to provide access to certain protected health information. For example, Assurant Health can deny access to psychotherapy notes and information compiled in anticipation of, or for use in, civil, criminal or administrative actions or proceedings.

How much will this cost me?

There are several items you may request to access, inspect or copy. These items have been categorized on the form, and a separate fee has been established for each category. See the form for more detail.

You must send a check for the appropriate amount, made payable to Assurant Health, with your request. Assurant Health will **not** process your request if the appropriate fee is not included with your request.

How do I make a request?

Print and complete the form below. Don't forget to sign and date the form. Mail the completed form, with any appropriate fees, to: Assurant Health, PO Box 354, Milwaukee, WI 53201-0354.

Please do not include these instructions with your request.

A written response, indicating the approval or denial of your request, will be sent to the address you provide on the form.

